



National Institute of Education

Maharagama

Vacancies



Applications are invited from citizens of Sri Lanka for the following posts at National Institute of Education.
A Separate application should be forwarded for each post and indicate the post applied on the top left hand corner of the envelope.

1. Director (Academics) - (HM 1 - 1)

- i. Director (Early Childhood Development & Primary Education)
- ii. Director (Tamil Language)
- iii. Director (Science)
- iv. Director (Commerce)
- v. Director (Research & Development)
- vi. Director (Educational Administration & Development)
- vii. Director (Inclusive Education)
- viii. Director (Teacher Education)
- ix. Director (Institutional Development)
- x. Director (Library & Museum)
- xi. Director (Professional Development & Educational Management)
- xii. Director (Religions and Value Education)

Qualifications & Experience

External

Group I

- (i) A Bachelor's Degree from a University / Institution recognized by the U.G.C. and Postgraduate Diploma in Education or equivalent Postgraduate Diploma in the relevant subject area.

OR

B.Ed. Degree from a University / Institution recognized by the U.G.C.

AND

- (ii) Ph.D / M.Phil from a University / Institution recognized by the U.G.C. in the relevant subject area.

AND

- (iii) Minimum of 08 years' experience in the relevant subject area at Senior Academic Research in a Government Department, Public Corporation or in a recognized establishment.

Group II

- (i) A Bachelor's Degree from a University / Institution recognized by the U.G.C and Postgraduate Diploma in Education or equivalent Postgraduate Diploma in the relevant subject area.

OR

B. Ed. Degree from a University / Institution recognized by the U.G.C

AND

- (ii) Master's Degree from a University / Institution recognized by the U.G.C in the relevant subject area.

AND

- (iii) Minimum of 12 years' experience at Senior Academic Research / Academic Research in the relevant field of which a minimum of 10 years should be in the category of Senior Academic Research (AR 2) in a Government Department, Public Corporation or in a recognized establishment.

Internal :

- (i) A Bachelor's Degree from a University / Institution recognized by the U.G.C and Postgraduate Diploma in Education or equivalent Postgraduate Diploma in the relevant subject area.

OR

B. Ed. Degree from a University / Institution recognized by the U.G.C

AND

- (ii) Master's Degree from a University / Institution recognized by the U.G.C in the relevant subject area.

AND

- (iii) Minimum of 08 years' satisfactory service at Senior Academic Research in the relevant field.

OR

At least 12 years experience in the category of Senior Academic Research (AR 2) and Academic Research (AR 1) - Grade I of which a minimum of 07 years should be in the category of Senior Academic Research (AR 2) with outstanding Academic performance.

Age limit :- Age should be not less than 35 years and not more than 55 years.

Salary Scale :- Rs. 63,589 - 15 x 1,802 - 90,619 (Year 2018)
Rs. 80,295 - 15 x 2,270 - 114,345 (Year 2020)

2. Director (Administration & HR) - (HM 1 - 1)

Qualifications & Experience

External / Internal :

- (i) A Bachelor's Degree with a 2nd class lower division from a University / Institution recognized by the U.G.C. in the field of Management / Administration / H.R.

OR

- (ii) A Bachelor's Degree from a University / Institution recognized by the U.G.C. in the field of Management/ Administration / HR with Human Resource Diploma or Personnel Management Diploma from a professional organization.

AND

- (iii) Minimum of 15 years' Administrative & Human Resource Management experience at "Middle Manager level" in a Government Department, State Corporation or in a recognized establishment.

Age limit :- Age should be not less than 35 years and not more than 55 years.

Salary Scale :- Rs. 63,589 - 15 x 1,802 - 90,619 (Year 2018)
Rs. 80,295 - 15 x 2,270 - 114,345 (Year 2020)

Note : Preference will be given to qualified officers of the NIE.

3. Board Secretary (Academics) - (AR 2)

Qualifications & Experience

External / Internal :

- (i) A Bachelor's Degree in English medium with a 02nd class lower division from a University / Institution recognized by the U.G.C. and Postgraduate Diploma in Education.

OR

B. Ed. Degree in English medium with a 02nd class lower division from a University / Institution recognized by the U.G.C.

OR

A Bachelor's Degree in English medium from a University / Institution recognized by the U.G.C. and Professional qualification in Chartered secretariat.

AND

- (ii) Master's Level Postgraduate Degree from a recognized Institution in Education.

AND

- (iii) Minimum of 06 years' experience in secretarial work related to Academic Research in the Universities / Educational Institutions.

Note : a. Research publications relevant to the respective discipline will be an added qualification.
b. Preference will be given to qualified officers of the N.I.E.

Age limit :- Age should be not less than 30 years and not more than 55 years.

Salary Scale :- Rs. 59,540 - 10 x 1,570 - 75,240 (Year 2018)

Rs. 76,200 - 10 x 2,000 - 96,200 (Year 2020)

4. Senior Lecturer / Senior Educationist - (AR 2)

Qualifications & Experience

External :

Group I

- (i) A Bachelor's Degree with a 02nd class lower division from a University / Institution recognized by the U.G.C. and Postgraduate Diploma in Education or equivalent Postgraduate Diploma in the relevant subject area.

OR

B. Ed. Degree with a 02nd class lower division from a University/ Institution recognized by the U.G.C.

AND

- (ii) Master's Degree from a University/ Institution recognized by the U.G.C. in the relevant subject area.

AND

- (iii) Minimum of 10 years' experience in Teaching/ Educational Management/ Research/ Curriculum Development of which 05 years should be in the field of Academic Research level.

Group II

- (i) A Bachelor's Degree from a University/ Institution recognized by the U.G.C and Postgraduate Diploma in Education or equivalent Postgraduate Diploma in the relevant subject area.

OR

B. Ed. Degree from a University / Institution recognized by the U.G.C.

AND

- (ii) Doctoral Level Qualifications from a University recognized by the U.G.C. in the relevant subject area.

AND

- (iii) Minimum of 10 years' experience in Teaching/ Educational Management/ Research/ Curriculum Development of which 05 years should be in the field of Academic Research level.

Note : Research publications relevant to the respective discipline will be an added qualification.

Internal :

Group I

- (i) A Bachelor's Degree with a 02nd class lower division from a University / Institution recognized by the U.G.C. and Postgraduate Diploma in Education or equivalent Postgraduate Diploma in the relevant subject area.

OR

B. Ed. Degree with a 02nd class lower division from a University / Institution recognized by the U.G.C.

AND

- (ii) Master's Degree from a University / Institution recognized by the U.G.C. in the relevant subject area.

AND

- (iii) Minimum of 05 years' satisfactory service in the post of Project Officer/ Lecturer/ Educationist in the relevant subject area of the NIE.

Group II

- (i) A Bachelor's Degree from a University/ Institution recognized by the U.G.C. and Postgraduate Diploma in Education or equivalent Postgraduate Diploma in the relevant subject area.

OR

B. Ed. Degree from a University / Institution recognized by the U.G.C.

AND

- (ii) Minimum of 08 years' satisfactory service in the post of Project Officer/ Lecturer/ Educationist in the relevant subject area of the NIE.

Note : Research publications relevant to the respective discipline will be an added qualification.

Age limit :- Age should be not less than 30 years and not more than 55 years.

Salary Scale :- Rs. 59,540 - 10 x 1,570 - 75,240 (Year 2018)

Rs. 76,200 - 10 x 2,000 - 96,200 (Year 2020)

5. Assistant Lecturer / Assistant Educationist - Grade II - (AR 1)

Qualifications & Experience

External/ Internal

- (i) A Bachelor's Degree with a 02nd class lower division from a University/ Institution recognized by the U.G.C. in the relevant subject area.

OR

B.Ed. Degree from a University/ Institution recognized by the U.G.C and a minimum of 03 years teaching experience.

OR

A Bachelor's Degree from a University/ Institution recognized by the U.G.C in the relevant subject area and a minimum of 05 years teaching experience.

OR

A Bachelor's Degree from a University/ Institution recognized by the U.G.C. in the relevant subject area and Postgraduate Diploma in Education.

Note : Who do not have teaching experience should obtain 03 years in service teaching experience as decided by the Institute.

Age :- Age should be not less than 22 years and not more than 45 years.

Salary Scale :- Rs. 41,780 - 05 x 1,045 - 10 x 1,083 - 57,835 (Year 2018)

Rs. 53,150 - 10 x 1,375 - 15 x 1,910 - 95,550 (Year 2020)

6. Assistant Director (Finance) - (MM 1-3)

Qualifications & Experience

External :

- (i) A Bachelor's Degree in Management/ Accounting/ Finance/ Commerce from a University/ Institution recognized by the U.G.C. with at least 04 years post qualifying experience in a relevant field in a Government Department, Public Corporation or in a recognized Establishment.

OR

- (ii) Professional qualification in Accounting (at least Chartered Licentiate level or equivalent) from Institute of Chartered Accounting (ICASL)/ Chartered Institute of Management Accountants (CIMA)/ Association of Certified and Corporate Accountants (ACCA) of Sri Lanka Diploma in accountancy from a recognized Institution/ HND in Accounting with at least 05 years post qualifying experience in Accounting in a Government Department, Public Corporation or in a recognized Establishment.

OR

- (iii) Qualified in the Government Accountancy Exam with 03 years post qualifying experience in a Government Department.

Internal :

- (i) A Bachelor's Degree from a University/ Institution recognized by the U.G.C. with a minimum of 05 years satisfactory service in the relevant field in Junior Manager category.

OR

- (ii) Professional qualification in Chartered Licentiate or equivalent professional qualification in the relevant subject area with minimum of 05 years satisfactory service in the relevant field in Junior Manager category.

Age :- Age should be not less than 22 years and not more than 45 years

Salary Scale :- Rs. 44,343 - 16 x 1,083 - 61,671 (Year 2018)

Rs. 55,925 - 10 x 1,375 - 15 x 1,910 - 98,325 (Year 2020)

7. Internal Auditor - (MM 1-3)

Qualifications & Experience

External :

- (i) A Bachelor's Degree in Management/ Accounting/ Finance/ Commerce from a University/ Institution recognized by the U.G.C. with Accounting/ Auditing as a subject plus at least licentiate or equivalent qualification with at least 05 years post qualifying experience in Auditing in a Government Department, Public Corporation or in a recognized Establishment.

OR

- (ii) Qualified in the Government Audit Exam with 06 years post qualifying experience in a Government Department.

Internal :

- (i) A Bachelor's Degree from a University/ Institution recognized by the U.G.C. with a minimum of 05 years satisfactory service in the relevant field in Junior Manager Category.

OR

- (ii) Professional qualification in Chartered licentiate or equivalent professional qualification with a minimum of 05 years satisfactory service in the post of Internal Audit Officer in the Junior Manager Category.

Age :- Age should be not less than 22 years and not more than 45 years

Salary Scale :- Rs. 44,343 - 16 x 1,083 - 61,671 (Year 2018)

Rs. 55,925 - 10 x 1,375 - 15 x 1,910 - 98,325 (Year 2020)

8. Technical Officer - (JM 1-1)

i. Electronic

ii. Audio

iii. Video

iv. Printing

Qualifications & Experience

External :

- (i) A Bachelor's Degree from a University/ Institution recognized by the U.G.C. in the relevant field with a minimum of 02 years post qualifying experience in a Government Department, Public Corporation or in a recognized Establishment.

OR

- (ii) Diploma in the relevant field from the recognized Institution with a minimum of 06 years post qualifying experience in a Government Department, Public Corporation or in a recognized Establishment.

Internal :

- (i) Employees who have completed a minimum of 06 years satisfactory service with a Diploma from a recognized Institution in the relevant field in the "Management Assistant - Technical" Category (MA 2-2).

Age :- Age should be not less than 22 years and not more than 45 years

Salary Scale :- Rs. 33,770 - 15 x 599 - 42,755 (Year 2018)

Rs. 42,600 - 10 x 755 - 18 x 1,135 - 70,580 (Year 2020)

9. Technical Assistant - (MA 2-2)

Qualifications & Experience

External :

- (i) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including.
- Sinhala / Tamil
 - English language
 - Maths

AND

- (ii) Having passed G.C.E. (A/L) examination with 03 subjects in one sitting other than the General Paper.

AND

- (iii) Having successfully completed a Diploma or Certificate Course not below the N.V.Q. Level 5 or equivalent qualification recognized by the Vocational Tertiary Education Commission, relevant to the fields mentioned below.

- Building construction and maintenance
- Electrical maintenance
- Maintenance of office equipments & machines
- IT related technical work
- Technical Assistant for printing related works.

AND

03 years post qualifications experience in the relevant field in a Government Department, Public Corporation or in a recognized Establishment.

Internal :

Employees who have completed a minimum of 05 years satisfactory service in the categories of Primary Level, with a Diploma not below the NVQ level 5 or equivalent qualification recognized by the Vocational Tertiary Education Commission in the relevant field.

Age :- Age should be not less than 18 years and not more than 45 years

Salary Scale :- Rs. 24,030 - 18 x 238 - 28,314 (Year 2018)

Rs. 30,310 - 10 x 300 - 7 x 350 - 4 x 600 - 20 x 710 - 52,360 (Year 2020)

10. Library Assistant - (MA 2-2)

Qualifications & Experience

External :

- (i) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes in four subjects including.
- Sinhala / Tamil
 - English language (if necessary to the Post)
 - Maths

AND

- (ii) Having passed G.C.E. (A/L) examination with 03 subjects in one sitting other than the General Paper.

AND

- (iii) Diploma in Library Science from a recognized Institution.

AND

03 years post experience in a recognized library.

Internal :

Employees who have completed a minimum of 03 years satisfactory service in the categories of Primary Level, who have passed the 1st year of the Diploma in Library Science.

Age :- Age should be not less than 18 years and not more than 45 years

Salary Scale :- Rs. 24,030 - 18 x 238 - 28,314 (Year 2018)

Rs. 30,310 - 10 x 300 - 7 x 350 - 4 x 600 - 20 x 710 - 52,360 (Year 2020)

GENERAL CONDITIONS

- Salaries will be paid according to the Management Service Department Circular No. MSD/02/2016, MSD/2/2016 (1) issued by Management Service Department. The adjustment allowance and cost of living allowance will be paid in addition to the salary mentioned above.
- The upper age limit does not apply to candidates from the Public Sector, Corporations, Statutory Boards, Government Departments and National Institute of Education.
- Applicants from the Public Sector, Corporations, Statutory Bodies and Government Departments should forward their applications through the respective Heads of Organizations.
- These Posts are permanent and the selected candidates will contribute 8% of their salary to EPF and the Institution will contribute 12% to EPF and a further 3% to ETF.
- Further information, if necessary, is available on the NIE Website www.nie.lk.
- Application giving bio-data with copies of certificates and the names and addresses of two referees (non-related) should be forwarded to the "**Director General, National Institute of Education, P.O. Box 21, High level Road, Maharagama**" to reach on or before 08.11.2018.

**Director General
National Institute of Education
Maharagama**