National Institute of Education
Maharagama
Vacancies

Applications are invited from citizens of Sri Lanka for the following posts at National Institute of Education.
A Separate application should be forwarded for each post and indicate the post applied on the top left hand corner of the envelope.

1. **Assistant Director (Programming) - (MM 1-3)**
   Qualifications & Experience
   External

   a) A Bachelor's degree in Information Technology from a University / Institution recognized by the U.G.C, with at least 05 years post qualifying experience in programming in a Government Department, Public Corporation or in a recognized Establishment.

   <div align="center">**OR**</div>

   b) Advanced Higher Diploma in IT from recognized Institution with at least 06 years post qualifying experience in the relevant in programming Government Department, Public Corporation or in a recognized Establishment.

   Internal

   a) A Bachelor's degree from a University / Institution recognized by the U.G.C, with a minimum of 05 years satisfactory service in the relevant field in Junior Manager Category.

   <div align="center">**OR**</div>

   b) Diploma in programming from a recognized Institution in the relevant subject area with a minimum of 05 years satisfactory service in Junior Manager Category.

   Age limit :- Age should be not less than 22 years and not more than 45 years.
   Salary Scale :- Rs. 50,134 - 16 x 1,229 - 69,798 - (Year 2019)
   Rs. 55,925 - 10 x 1,375 - 15 x 1,910 - 98,325 - (Year 2020)

2. **Technical Officer (Civil) - (JM 1-1)**
   Qualifications & Experience
   External

   A Bachelor's degree from a University / Institution recognized by the U.G.C, in the relevant field with a minimum of 02 years post qualifying experience in a Government Department, Public Corporation or in a recognized Establishment.

   <div align="center">**OR**</div>

   Diploma in the relevant field from the recognized Institution with a minimum of 06 years post qualifying experience in a Government Department, Public Corporation or in a recognized Establishment.

   Internal

   Employees who have completed a minimum of 06 years satisfactory service with a Diploma from a recognized Institution in the relevant field in the "Management Assistant - Technical" Category (MA 2-2)

   Age limit :- Age should be not less than 22 years and not more than 45 years.
   Salary Scale :- Rs. 38,185 - 15 x 677 - 48,340 - (Year 2019)
   Rs. 42,600 - 10 x 755 - 18 x 1,135 - 70,580 - (Year 2020)

3. **Assistant Librarian - (JM 1-1)**
   Qualifications & Experience
   External

   A Bachelor's Degree in Library Science from a University / Institution recognized by the U.G.C., with a minimum of 03 years post qualification experience in relevant field in a Government Department, Public Corporation or in a recognized Establishment.

   OR

   A Diploma in Library Science from a recognized Institution with 05 years post qualification experience in the relevant field in a Government Department, Public Corporation or in a recognized Establishment.

   Internal

   Employees who have completed a minimum of 05 years satisfactory service in the relevant field with a Diploma in Library Science from a recognized Institution in the "Management Assistant - Technical" Category (MA 2-2) in the post of Library Assistant.

Age limit	:- Age should be not less than 22 years and not more than 45 years.
Salary Scale	:- Rs. 38,185 - 15 x 677 - 48,340 - (Year 2019)
	Rs. 42,600 - 10 x 755 - 18 x 1,135 - 70,580 - (Year 2020)

4. **Management Assistant - (MA 1-2)**
   Qualifications & Experience
   External

   a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes in four subjects including
      i. Sinhala / Tamil
      ii. English Language
      iii. Maths

   AND

   b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination in one sitting.

   AND

   c) Diploma in Computing from a recognized institute with 3 years experience in a Government Department, State Corporation or in a recognized establishment.

   Internal

   Employees who have completed a minimum of 05 years satisfactory service in the categories of all Primary Levels - Grade I, with G.C.E. (O/L) examination in six subjects in two sitting with credit passes for four subjects including
      i. Sinhala / Tamil
      ii. English Language
      iii. Maths

Age limit	:- Age should be not less than 18 years and not more than 45 years.
Salary Scale	:- Rs. 25,018 - 18 x 269 - 29,860 - (Year 2019)
	Rs. 27,910 - 10 x 300 - 7 x 350 - 12 x 600 - 12 x 710 - 49,080 - (Year 2020)

5. **Driver - (PL 3)**
   Qualifications & Experience
   <u>**External**</u>

Persons who have sat the G.C.E. (O/L) Examination and passed a minimum of 02 subjects.

<div align="center">**AND**</div>

A valid License to drive heavy vehicles and a minimum of three years experience in driving heavy vehicles at a reputed establishment.

<div align="center">**AND**</div>

Passed the relevant trade test conducted by the RMV.

<u>**Internal**</u>

Employees of the Primary Level - Unskilled / Primary Level - Semiskilled who have sat the G.C.E. (O/L) examinations and passed a minimum of 02 subjects.

<div align="center">**AND**</div>

Passed the relevant trade test conducted by the RMV and have a valid License to drive heavy vehicles with 3 years experience in driving.

        Age limit   **:-** Age should be not less than 18 years and not more than 45 years.
        Salary Scale   **:-** Rs. 23,566 - 18 x 242 - 27,922 - (Year 2019)
                                   Rs. 26,290 - 10 x 270 - 10 x 300 - 10 x 330 - 12 x 350 - 39,490 - (Year 2020)

<u>**GENERAL CONDITIONS**</u>

- Salaries will be paid according to the Management Service Department Circular No. MSD/02/2016 issued by Management Service Department. The adjustment allowance and cost of living allowance will be paid in addition to the salary mentioned above.
- The upper age limit does not apply to candidates from the Public Sector, Corporations, Statutory Boards, Government Departments and National Institute of Education.
- Applicants from the Public Sector, Corporations, Statutory Bodies and Government Departments should forward their applications through the respective Heads of Organizations.
- These Posts are permanent and the selected candidates will contribute 8% of their salary to EPF and the Institution will contribute 12% to EPF and a further 3% to ETF.
- Further information, if necessary, is available on the NIE Website www.nie.lk.
- Application giving bio-data with copies of certificates and the names and addresses of two referees (non-related) should be forwarded to the **"Director General, National Institute of Education, P.O. Box 21, High level Road, Maharagama"** to reach on or before 30.05.2019.

Director General
National Institute of Education
Maharagama.